

**AMENDMENT REQUEST FOR FORM DS-2019 FOR J-1 EXCHANGE VISITORS**

This process is initiated by the UC Santa Cruz sponsoring department. Once completed, please submit form and all supporting documents to the ISSS office at [ischolar@ucsc.edu](mailto:ischolar@ucsc.edu). This form must be typed.

<b>Section A: Exchange Visitor Information</b> Enter all information as it appears on the passport	
Family/Last Name(s): _____	
Given/First Name & Middle Name(s): _____	
Date of Birth: (mm/dd/yyyy) _____	Gender (as appears on passport): <input type="checkbox"/> Male <input type="checkbox"/> Female
Current U.S. Address (if applicable):	
Address Line 1: _____	
Address Line 2: _____	
City: _____	State: _____ Postal Code: _____
Email: _____	U.S. Phone Number (if applicable): _____

**REQUESTED AMENDMENT(S):**

*Check all amendments that apply. Please note the required documents beneath each amendment type.*

- Defer Program Dates**
  - New UCSC Appointment Letter (if end date of UCSC appointment has changed)*
  - New J Program Start Date: \_\_\_\_\_ New J Program End Date (if applicable): \_\_\_\_\_
  
- Extend Current Program End Date**
  - New UCSC Appointment Letter*       *Proof of Financial Support*       *Proof of Active Health Insurance*
  - Current J Program End Date: \_\_\_\_\_
  - New J Program End Date: \_\_\_\_\_
  
- Change of Financial Support**
  - New UCSC Appointment Letter (if change in UCSC financial support)*       *Proof of Financial Support (scholarship letter, bank statement, etc.)*
  - Comments: \_\_\_\_\_
  
- Change of Site of Activity**
  - New UCSC Appointment Letter (if UCSC department appointment has changed)*
  - Is this a new primary site of activity? \_\_\_\_\_
  - Is this an additional site of activity? \_\_\_\_\_
  
  - Name of Site of Activity: \_\_\_\_\_
  - Physical Address Line 1: \_\_\_\_\_
  - Physical Address Line 2: \_\_\_\_\_
  - City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_
  
- Change of Appointment Title**
  - New UCSC Appointment Letter*
  - Current UCSC Appointment Title: \_\_\_\_\_
  - New UCSC Appointment Title: \_\_\_\_\_



- Change of Hosting Supervisor**
  - New UCSC Appointment Letter (if UCSC department appointment has changed)*
  - Current UCSC Hosting Supervisor: \_\_\_\_\_
  - New UCSC Hosting Supervisor: \_\_\_\_\_
  
- Shorten Program End Date**
  - Exchange Visitor Signature Below*
  - Current J Program End Date: \_\_\_\_\_
  - New J Program End Date: \_\_\_\_\_
  - Exchange Visitor Signature: \_\_\_\_\_

**Section B: Signature Authorization**

*Your signature indicates you agree to the following: The Exchange Visitor noted above will engage only in activities that are consistent with the intended program while at UCSC. The sponsoring department will inform ISSS when conditions of financial support change, position/title change, early completion or termination of program will occur, or if the Exchange Visitor will be outside the U.S. for more than 30 days.*

Name	Signature	Date
1. <b>Dean, Div Coordinator, or Official Designee:</b>		
2. <b>Department/Division Contact:</b> (if different from above)		

**Please choose an option for Issuance of DS-2019(s)**

- Pick-up original DS-2019 from ISSS office.** ISSS will contact the designated department/division liaison once ready.
  
- Send original DS-2019 via campus mail**
  - Department/Division Contact:
  - Department/Division:
  - Mailstop: