



### J-1 On-Campus Employment/Fellowship Authorization

J-1 students with DS-2019s from UCSC must have written authorization before starting any on-campus employment or fellowships. To get this authorization, complete this form and submit it to an ISSS advisor **before** beginning, changing, or renewing employment. Authorization is job-specific. If there are significant changes to your employment, or you change jobs, you must complete this form again. You may also use this form to simultaneously request a Social Security Number (SSN) support letter.

A. Student Information.	
Full Name:	UCSC Student ID:
U.S. Phone Number:	Email:
Are you requesting an SSN Support letter as well?      YES      or      NO	

B. Employer/Fellowship Information. To be completed and signed by Supervisor.	
Employer Name/Department:	
Employer/Department's Street Address:	City:
State:	Zip Code:
Supervisor Name:	Supervisor Email and/or Phone Number:
Supervisor Signature:	Date:

C. Requested Dates of Employment/Fellowship. To be completed by Supervisor.		
Start Date:	End Date:	Average Hours/Week:

D. Authorized Dates of Employment/Fellowship. To be completed by ISSS advisor.		
Authorized Start Date:	Authorized End Date:	Authorized Hours/Week:
Comments:	Comments:	Comments:
ISSS Advisor Name:	Signature:	Date:

**Once signed by an ISSS advisor, this form is your official work permit.**