CHECKLIST FOR COMPLETING I-20/DS-2019 REQUEST

☐ Have the following items with you before you submit your request:
  • Scan of your passport identity/biographical page.
  • Scan of any of your dependents’ passport identity/biographical pages.
  • Scans of your funding documents (e.g. bank letter, bank statements, scholarship letters).
  • SEVIS release date and current international advisor contact information, if transferring.
    ○ UC Santa Cruz’s F-1 program code: SFR214F00416000
    ○ UC Santa Cruz’s J-1 program code: P-1-03968
  • Permanent address in your home country.
  • Mailing address to receive I-20 or DS-2019.
  • Completed eShipGlobal label, if using express mail to receive your I-20 or DS-2019.

We will not be able to process your request until all documentation has been received. It will then take approximately 10 business days to issue your I-20 or DS-2019.

☐ Factor in time for mail delivery of your I-20 or DS-2019 to your overseas or local U.S. address before booking visa appointments or finalizing travel plans.

REMINDER: If you choose eShipGlobal and you don’t complete and pay for a label on time, there will be a delay in sending your documents to you.

☐ Degree Students: Submit your official transcripts or other required Admissions materials.

UNDERGRADUATE STUDENTS

Deadline: July 1 (transcripts)
Deadline: July 15 (test scores)

Office of Admissions
University of California, Santa Cruz
1156 High Street
Santa Cruz, CA 95064
U.S.A.

Question about materials?
internationaladmissions@ucsc.edu

GRADUATE STUDENTS

Deadlines: 2nd week of first quarter (transcripts)
Check with Grad Division (test scores)

Graduate Application Processing
University of California, Santa Cruz
1156 High Street
Santa Cruz, CA 95064
U.S.A.

Questions about materials?
gradadm@ucsc.edu